



ROSARY COLLEGE

ANTI-BULLYING POLICY

Reference

This Policy is informed and consistent with the following documents:

1. DES Guidelines on Countering Bullying Behaviour in Post Primary Schools, 1993
2. The Education Act, 1998
3. Education Welfare Act, 2000
4. Equal Status Acts, 2000 to 2004
5. [DE Anti-Bullying Procedures for Primary and Post Primary Schools, September 2013](#)
6. Child Protection Procedures for Primary and Post-Primary Schools, 2017
7. Children First: National Guidance for the Protection and Welfare of Children, 2017
8. Rosary College Code of Behaviour

Introduction

Rosary College is a coeducational voluntary secondary school serving the community of Crumlin and Dublin 12. A gentle caring atmosphere pervades our school where good relationships are fostered between staff, students, parents, management and community to the development of mutual trust and thus facilitating true partnership. In our daily life we value the principles of justice, mutual respect, equality and tolerance leading to the promotion of a positive self-image and the confidence to achieve the highest levels.

The Anti-Bullying Policy sets out the framework within which the whole school community manages issues relating to bullying and the school's strategy to prevent bullying behaviour.

The Board of Management recognises the very serious nature of bullying and the negative impact it can have on the lives of pupils and is therefore fully committed to the following strategies and key principles of best practice in preventing and addressing bullying behaviour:

- A positive school culture and climate
- Effective leadership
- A school-wide approach including an active student voice
- A shared understanding of bullying and its impact on others. Excerpts from the Anti-Bullying Policy will be visible throughout the school in corridors and classrooms
- Implementation of education and prevention strategies including awareness raising measures
 - The procedure for resolving bullying will be published in the students' journal

- The Anti-Bullying Policy will be promoted at various occasions such as school assemblies, open nights and meetings with parents
- Anti-Bullying programmes will be run in all classes in SPHE and RE throughout the year
- A Friendship Week will be held in the school on an annual basis
- Effective supervision and monitoring of students
- Supports for staff
- Consistent recording, investigation and follow up of bullying behaviour
- On-going evaluation of the effectiveness of the anti-bullying policy

Definition of bullying

Bullying is unwanted negative behaviour, verbal, psychological or physical, conducted by an individual or group against another person (or persons) and which is repeated over time.

The following types of behaviour are included in the definition of bullying:

- Deliberate exclusion, malicious gossip and other forms of relational bullying
- Cyber-bullying
- Identity-based bullying such as homophobic bullying, racist bullying, bullying based on a person's membership of the Traveller community, bullying of those with disabilities or special educational needs.

Isolated or once-off incidents of intentional negative behaviour, including a once-off offensive or hurtful text message or other private messaging, do not fall within the definition of bullying. These should be dealt with, as appropriate, in accordance with the school's code of behaviour.

However, in the context of this policy, placing a once-off offensive or hurtful public message, image or statement on a social network site or other public forum where that message, image or statement can be viewed and/or repeated by other people will be regarded as bullying behaviour.

Negative behaviour that does not meet this definition of bullying will be dealt with in accordance with the school's code of behaviour.

Additional information on different types of bullying is set out in Appendix 1 below.

Resolving Bullying

- Students will be encouraged to report bullying to Year Head or Tutor. Students are free to talk with any teacher who will forward information to Tutor.
- Tutor will speak to both students separately and will offer both the support of the Guidance Counsellor.
- The Tutor will file an incident report sheet.
- The Home School Community Liaison Teacher will make informal contact with both sets of parents/guardians and ask them to have a word with their own child.
- If a second incident arises with the same student, the Tutor will fill in a second incident report. Both reports will be forwarded to the Year Head.
- Year Head will meet students and issue a verbal warning. Both students will be offered support of the Guidance Counsellor.
- The Year Head will contact Parents/Guardians and inform them of the situation. Parents are free to make an appointment to discuss the issue.

- If there is a third bullying incident, the Year Head will fill in an incident report sheet and forward all three reports to the Deputy Principal. The Deputy Principal will contact the Parents/Guardians as a matter of urgency to set up a meeting.
- The student will now be dealt with in the context of the School's Code of Behaviour. Copies of all three incident sheets will be filed by the Deputy Principal.
- The school staff and management will work hard with Parents/Guardians and pupils to bring about a resolution as soon as possible.
- Any incidents of Physical Aggression or abusive Behaviour will not be tolerated. Students will, in these situations, bypass the three stages above and be referred immediately to the Code of Behaviour. Parents/Guardians will be notified immediately.
- Parents/Guardians are encouraged to contact the Tutor or Home School Community Liaison Teacher if they have any concerns about bullying.
- If a Parent/Guardian has any evidence of bullying, he/she should contact the Year Head to make an appointment to discuss the issue.
- If a Parent/Guardian believes their child to be a victim of physical or abusive behaviour, they should contact the Principal or Deputy Principal immediately to make an appointment. Parents/Guardians have the right to contact the Principal or Deputy Principal to make an appointment any time they have concerns relating to bullying.
- The Board of Management reserves the right to have recourse to outside agencies where appropriate.

This policy is subject to periodic review.

Signed: _____
Chairperson of Board of Management

Date: _____

Appendix 1

Types of Bullying

Physical

- Any form of violence against another person including making physical threats
- Damaging somebody's property
- Intimidating somebody in a physical way
- Invading someone's personal space

Verbal

- Name calling or name belittling, slagging or teasing, "bitching"
- Making sarcastic remarks, sniggering, gestures
- Spreading rumours
- Making unpleasant remarks
- Producing, displaying or circulating written words, pictures or other material aimed at intimidating another person or causing hurt and/or distress
- Putting down a student for working well and/or achieving
- Talking loud enough so the victim can hear

Psychological

- Isolating another person e.g. preventing another student from participating in class activities
- Tormenting another person
- Giving a person "the look"
- Staring
- Taking or hiding another person's belongings

Homophobic

- Name calling e.g. Gay, queer, lesbian, etc...
- Spreading rumours about a person's sexual orientation
- Taunting a person of a different sexual orientation
- Excluding somebody on the basis of their sexual orientation

Racial: Discrimination against, prejudice towards, comments or insults being made or somebody being singled out or isolated/excluded due to colour, nationality, cultural practices, social class, religious beliefs, ethnic or traveller background

Relational: involves manipulating relationships as a means of bullying. Behaviours include:

- Whispering in company so as to exclude another
- Malicious gossip
- Isolation & exclusion
- Ignoring somebody, turning others against a student
- Excluding from the group
- Taking someone's friends away

Cyber

- Abusive telephone/mobile phone calls or 'silent' phone calls
- Abusive text messages
- Abusive email
- Abusive website comments/blogs/pictures e.g. Facebook, Twitter, ask.fm and others
- Any misuse of Information and Communication Technology
- Video recording
- Taking/sending/circulating photographs by electronic device
- Creating sites about a particular person
- Spreading rumours
- Breaking confidence

Sexual

- Unwelcome sexual comments or touching
- Harassment
- Unwelcome sexual texts or emails
- Looking or staring at somebody in a way which makes them uncomfortable.

Harassment: Harassment based on any of the nine grounds in the equality legislation e.g. sexual harassment, homophobic bullying, racist bullying etc.

Extortion: Demanding money from somebody. This can often be accompanied by threats – physical, verbal and/or psychological. Targets may also be forced into theft on behalf of the person/people who engage in bullying.

Appendix 2

Signs of Bullying

Psychological	Behavioural
<ul style="list-style-type: none"> ● Anger ● Anxiety ● Distress ● Frustration ● Depression ● Panic ● Indifference ● Fear ● Suicidal thoughts ● Attempted suicide ● Shame and feelings of worthlessness ● Loss of trust in friends and their inability to support and protect 	<ul style="list-style-type: none"> ● Increased irritability and nervousness ● Unexplained changes in mood ● Increased aggressiveness ● May believe that they deserve to be bullied ● Becoming withdrawn ● Excessive tearfulness or sensitivity to criticism ● Substance abuse ● Becoming obsessive ● Nightmares

Physical Manifestations	Social, Interpersonal and School Related
<ul style="list-style-type: none"> ● Chest pain ● Patterns in minor illness ● Insomnia ● Stomach problems ● Eating problems ● Fatigue and lethargy ● Headaches ● Sweats ● Inconsistent explanation for cuts and bruises 	<ul style="list-style-type: none"> ● Anxiety ● Mithing ● Late home from school without any plausible explanation ● Fear of using school toilets during breaks ● Fear of being out of sight of adults ● Becoming isolated in class ● Becoming withdrawn ● Reluctance to discuss the problem ● Unwilling to go to school ● Lack of creativity and initiative ● Beginning to bully small/younger students ● Possessions missing or damaged ● Increased and excessive requests for money ● Deterioration in school performance and motivation ● Loss of interest or concentration in school ● Unusual concerns about physical appearance, attributes, mannerisms

Recording Bullying Behaviour

1. Name of pupil being bullied and class group

Name:	Class:	Date of incident:
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2. Name(s) and class(es) of pupil(s) engaged in bullying behaviour

Names:	Class:

Reported by:	Reported to:
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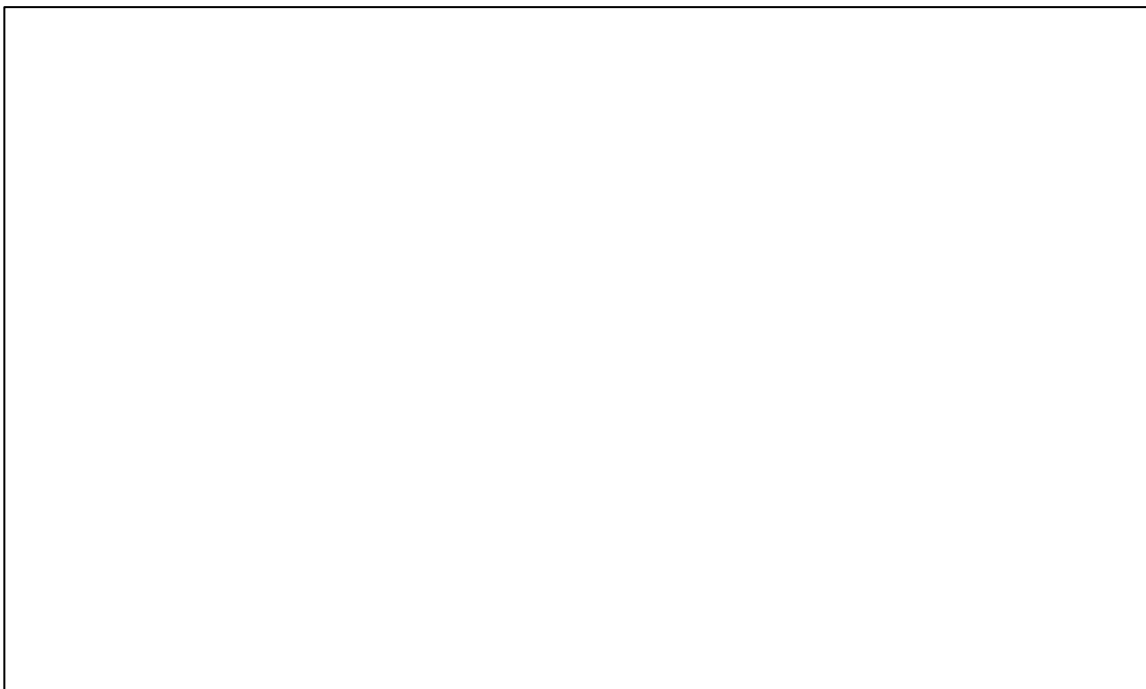
3. Location of incidents- (tick relevant box(es)*)

School Grounds	
Classroom	
Corridor	
Toilets	
Bus	
Other	

5. Type of Bullying Behaviour (tick relevant box(es)*)

Physical Aggression		Cyber bullying in school	
Damage to property		Intimidation	
Isolation / Exclusion		Malicious Gossip	
Name Calling		Other (Specify)	

**6. Brief description of bullying behaviour and its impact.
(include dates)**



7. Details of action taken

Date	Actions	Undertaken by

Signed: _____ (Teacher)

Date: _____

Submitted to Year-Head/ Deputy Principal:

Date: _____

Appendix 4

Anti-Bullying Record (Year-Head)

Name of Pupil involved:	Name of Victim:	Date of incident:

Stage	Checklist	Date of Action
Stage 1:	<ul style="list-style-type: none"> ● Incident report sheet received ● Year-Head speaks with pupils involved ● Offer Support of Guidance Counsellor ● Home School Liaison makes informal contact with Parents/Guardians of all students involved 	

Stage	Checklist	Date of Action
Stage 2:	<ul style="list-style-type: none"> ● Incident report sheet received by Year-head ● Year-Head meets with pupils involved and issues verbal warning to Pupil involved ● Offer Support of Guidance Counsellor ● Year-Head makes formal contact with Parents/Guardians of all students involved ● Parents offered opportunity to meet in School with Year-Head 	

Stage	Checklist	Date of Action
Stage 3:	<ul style="list-style-type: none"><li data-bbox="268 240 789 266">● Incident report sheet received by Year-head<li data-bbox="268 286 921 312">● Year-Head forwards all three reports to Deputy Principal	

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